

LEADERSHIP

is a passion for what you do, a clear picture of where you are going, a fluid phenomenon that grows within you, and an emotional expression of what you do. You get it from others, by learning as much as you can and allowing yourself to show your passion. You give it to others by living your vision, sharing that vision with others, being willing to do things—not just say things and leading by example.



FastFacts

Basic Operations & Procedures

Agendas	Budgeting
Constitutions	Elections
Meetings	Minutes

Skills for Leaders

Assertiveness	Communication
Delegation	Ethics
Goal Setting	Recognition

Planning Activities

Co-sponsorship	Fundraising
Group Dynamics	Teambuilding
Planning/Evaluation	Retreats

Beginnings & Challenges

Conflict	Difficult Members
Getting Involved	Transitions
Recruiting	Starting a Group



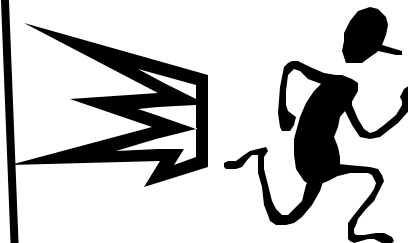
FastFacts are brought to you by

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Old Dominion UNIVERSITY



FastFacts

Quick Tips
For Developing
Effective Leadership

Teambuilding

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Planning
Activities
.....

▶ A **team** is an energetic group of people who enjoy working together and who produce quality work. **Teambuilding** is the process of forming a diverse, creative, committed group.

You know you're part of an **effective team** when:

- The group functions as a team, rather than a collection of individuals.
- Individuals make decisions that affect the group, but the group affects how the individual makes those choices.

Together
Everyone
Accomplishes
More!!!



Team Building Activities



Step 1: Getting Acquainted

Interviews—Group members pair up and interview one another for 5 minutes each. Partners introduce each other to the group, including everything s/he can remember about the partner.

Step 2: Sharing Expectations

"I Expect" Exercise—Leader passes out 3x5 cards where members list expectations of leader, officers, group members, and advisor. After the cards are passed in, expectations are listed on chalkboard, discussed, and accepted or rejected.

Step 3: Clarifying Goals

Group Goal Setting—Members participate in reviewing previous goals and setting the group's goals and objectives for the coming year.

Step 4: Developing Working Relationships

Rap Session—Discuss questions like:

"How will decisions be made?"

"What will be our working styles?"

"How will we make sure that everyone gets a chance to speak?"

"How will we resolve differences?"

"How will we insure the work gets done?"

When is team building appropriate for my organization?

- For a new group
- For an organization with large numbers of new people
- When members seem to be bored or irritable
- When members appear to be going off in different directions
- When there is a lot of conflict or arguing between members
- When members have been apart for a while or at the beginning of a new semester
- When you want a break from routine
- When you want to boost team spirit

Stop by OSAL to find out some great teambuilding activities, including the ODU ROPES COURSE!!!

