

LEADERSHIP

is a passion for what you do, a clear picture of where you are going, a fluid phenomenon that grows within you, and an emotional expression of what you do. You get it from others, by learning as much as you can and allowing yourself to show your passion. You give it to others by living your vision, sharing that vision with others, being willing to do things—not just say things and leading by example.



Fast Facts

Basic Operations & Procedures

Agendas	Budgeting
Constitutions	Elections
Meetings	Minutes

Skills for Leaders

Assertiveness	Communication
Delegation	Ethics
Goal Setting	Recognition

Planning Activities

Co-sponsorship	Fundraising
Group Dynamics	Teambuilding
Planning/Evaluation	Retreats

Beginnings & Challenges

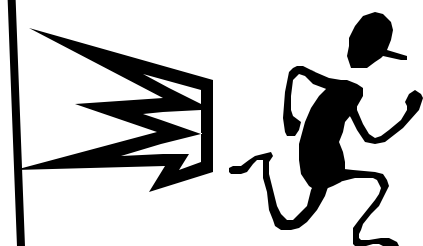
Conflict	Difficult Members
Getting Involved	Transitions
Recruiting	Starting a Group



Fast Facts are brought to you by

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Fast Facts

Quick Tips
For Developing
Effective Leadership

Recruiting

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*Beginnings &
Challenges*
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Organizations wither and die without effectively recruiting new members. The future of your group lies within the new faces & ideas you bring to it.

WHY DO PEOPLE JOIN GROUPS?

- Making friends & meeting new people
- Sharing & exploring interests
- Developing vocational interests & skills
- Participating in social gatherings
- Recognition for your efforts

WHY DO GROUPS NEED NEW PEOPLE?

- Fresh enthusiasm and motivation
- Capacity for development
- Desire to work as a team
- Growth in group goals and mission

Groups, like people, are DYNAMIC...
Always GROWING and CHANGING!!!



Fast Ways to Find Fabulous Folks For Your Group



Recruit your friends



Visit classes, other organizations, and residence halls



Plan and advertise your events with certain populations in mind
(i.e. freshmen, commuters)



Always be ready with your group's info:

1. Who's involved in the group
2. Mission statement or purpose
3. Member criteria & expectations
4. Successful programs & activities
5. Meeting schedule & contact info

You don't want to lose a good group of members once you've got them.



Be consistent and directed with your leadership; but remember to evaluate your structure, goals, and procedures.

Encourage feedback from all your members. Likewise, share decision making powers and responsibilities.

Allow for changes to occur. Flexibility is a powerful source of strength.

Avoid overt or implied exclusion of diverse individuals...variety, after all, is the spice of life!