

# LEADERSHIP

is a passion for what you do, a clear picture of where you are going, a fluid phenomenon that grows within you, and an emotional expression of what you do. You get it from others, by learning as much as you can and allowing yourself to show your passion. You give it to others by living your vision, sharing that vision with others, being willing to do things—not just say things and leading by example.



## FastFacts

### Basic Operations & Procedures

Agendas	Budgeting
Constitutions	Elections
Meetings	Minutes

### Skills for Leaders

Assertiveness	Communication
Delegation	Ethics
Goal Setting	Recognition

### Planning Activities

Co-sponsorship	Fundraising
Group Dynamics	Teambuilding
Planning/Evaluation	Retreats

### Beginnings & Challenges

Conflict	Difficult Members
Getting Involved	Transitions
Recruiting	Starting a Group



**FastFacts** are brought to you by

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Old Dominion UNIVERSITY

## FastFacts

Quick Tips  
For Developing  
Effective Leadership

# Ethics

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Skills for  
Leaders

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▶ The decisions you make may not always be clearly right or wrong. Ethics is deciding what is "more right" in a situation.

### Examples of Ethical Leadership

- Putting yourself in someone else's shoes.
- Expressing an opposing viewpoint or representing an unrepresented group.
- Standing up for your beliefs while encouraging communication .
- Elevating the values of others rather than just appealing to their wants or needs.
- Treating people with dignity, respect, and care.
- Reinforcing responsible behavior.



## Questions to Think About to Help You Make Your Judgment

1. What is the dilemma?
2. What are the facts?
3. What values are involved?
4. What are the alternative courses of action?
5. What are the possible CONSEQUENCES, RISKS, and IMPLICATIONS of each option?
6. WHAT IS MY DECISION?

*Some other considerations that might help you sort things out...*

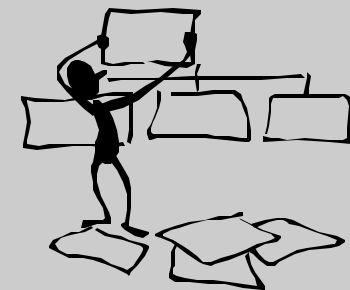
*Can I live with this decision?*

*Is my action likely to do more harm than good?*

*Am I using excuses to justify my behavior instead of solid reasons and facts?*

*Would I be proud to have my decision publicized throughout the ODU community?*

*Have I taken responsibility for what I do or don't do?*



**Sometimes the hardest decisions are those that help you learn the most.**