

ISSS PROCESSING TIMES

EXPRESS PROCESSING 3 BUSINESS DAYS OR FEWER

- ★ Letter for on-campus employment
- ★ Travel signature
- ★ Letter for DMV (ID/driver's license renewal)
- Insurance hold removal
- Document copy request

EXTENDED PROCESSING 7 BUSINESS DAYS OR FEWER

- ★ Curricular Practical Training (CPT)
- ★ Optional Practical Training (OPT)
- ★ Academic Training (J-1 students only)
- ★ I-20 issuance (extension, dependent, etc.)
- ★ Letters of enrollment

For all of the above processes with a star, you will receive an e-mail when the procedure has been completed or something is available for pick-up.

No processing can be done if you have a hold that prevents registration.

During busier times of the year (first three weeks and last three weeks of fall, spring and summer semesters), processing can take up to two extra days.