

Request for Dependent Visa Document

Student/Scholar Information

Name _____ UIN _____

SEVIS ID# _____ Phone(s) _____

E-Mail _____ MM/YY You Started at ODU _____

Status at ODU: Undergraduate Graduate Visiting Scholar ELC Student

Dependent Information

Spouse's Name _____ (Please circle FAMILY NAME.)

Date of Birth: _____ (MM/DD/YYYY) Gender: male female

City & Country of Birth _____ Country of Citizenship _____

English Ability: none some good fluent Highest Degree _____

Native Language _____ Other Languages Spoken _____

Occupation in Home Country _____ Date & Place of Marriage _____

Child's Name _____

Date of Birth: _____ (MM/DD/YYYY) Gender: male female

City & Country of Birth _____ Country of Citizenship _____

Child's Name _____

Date of Birth: _____ (MM/DD/YYYY) Gender: male female

City & Country of Birth _____ Country of Citizenship _____

For information on additional children, please use the back of this request form.

Funding Information

Who is providing the funds to cover expenses for your dependents (name and relationship to you)?

How much per academic year (fall and spring semesters) will be provided?

For how long will this support be provided?

I understand the following items and, **BY CHECKING EACH ONE**, am verifying that I will comply:

- I will maintain health insurance for all of my dependents at all times.
- I will bring my dependents' documentation to ISSS for copying upon their arrival.
- If my dependents leave the U.S. permanently, I will notify ISSS via intlstu@odu.edu so the proper steps can be taken to terminate their records, as required by Immigration.

Signature

Date

BRINGING DEPENDENTS TO THE US:

Responsibilities of F-1 & J-1 Visa Holders

When you request to bring your dependents to the US, you have responsibilities for providing information and documentation to ISSS. To ensure you are aware of these requirements—as well as some resources, please **initial each section** in the space provided to indicate your understanding of the following items. If you do not understand something, please make an appointment with your ISSS advisor. **This document is to be submitted with the Request for Dependent Visa Document form.**

- 1) **Finances:** There are **significant costs** involved with bringing dependents, especially with the monthly premium for health insurance (see below). Be sure to review the amounts outlined on the ISSS web page where the procedures for bringing dependents are given. _____
- 2) **Health Insurance:** All dependents **must have health insurance** the entire time they are in the U.S.—no exceptions. Any gaps will result in the same holds that students encounter when they do not have insurance. Please be aware that—in some cases—insurance for dependents can cost more than \$200 per month. It is imperative that the insurance be kept updated as **a dependent’s immigration record can be terminated**; this termination could happen because it will be assumed the insurance has not been purchased because your dependent is not here. If you have questions about insurance before this, you must speak with the ISSS staff member in charge of insurance compliance. _____
- 3) **Arrival Notification:** Within **one week of your dependents’ arrival** in the U.S., you must **bring their passport, I-94 and visa document** to ISSS. Proof of health insurance must be provided at this time. A hold is placed on your record when the dependent visa document is requested; it cannot be removed until the proper documentation has been submitted. This ensures you, your dependent(s) and ISSS are all in compliance with required Immigration updates. _____
- 4) **Dependent Departure:** If **your spouse decides to return to your country permanently** while you are still here, please **notify ISSS in writing** (e-mail to IntlStu@odu.edu is sufficient). Also, if s/he goes back to your home country for **more than five months**, a new visa document must be issued. These updates must be made to ensure that you have complied with Immigration regulations. _____
- 5) **Student Departure:** If you need to **leave the U.S. for more than 30 days**, you must **make an appointment** with your ISSS advisor to discuss Immigration requirements. **Dependents cannot be “left alone” in the U.S.** without very specific arrangements. _____
- 6) **Updates:** Any time a document is updated (e.g. passport extended, new visa obtained), you need to **bring them to ISSS for photocopying within one week.** _____
- 7) **Potential Issues:** Please keep in mind that there **can be some stress in being responsible for your dependents** while maintaining a good GPA and, if you work on campus, keeping up with your job responsibilities. If you feel stressed, you should **talk to a friend or to Counseling Services** (this is free and confidential). ODU’s goal is that our students and their families have positive experiences and create happy memories in the United States. _____
- 8) **Support for Your Dependent:** Your dependents aren’t eligible for most services offered for students at ODU. However, please be sure your dependents know that **they are welcome to come to ISSS for assistance.** We may not always be able to help them, but we are happy to point them in the right direction if they are interested in volunteering or would like information about Norfolk. _____

I have read and agree to these student responsibilities for bringing my dependents to the U.S.

Student Name (print) & UIN

Student Signature

Date